



ESPID Committees

Criteria for committee composition:

1. One Young ESPID member participates in each committee. Candidates are proposed by the Young ESPID Board representatives. Their term is limited to three years.
2. Each Committee includes one Board member. The President, Secretary and Treasurer are preferably excluded of participating in committees in order to avoid possible conflicts of interest.
3. When a Board member steps down/comes to the end of their term in the ESPID Board, this member's position in an ESPID committee becomes vacant and will be filled in by another Board member.
4. Chairs of the Committees are nominated by the Board and their term is limited to a maximum of three years.
5. Proposals for replacement of committee members may be made by the Committee to the Board. The Board may also independently nominate committee members. All nominations are subject to formal approval by the Board.
6. Proposals for nominations for committee chair posts are a mandate of the Board, and explicitly not of the committee.
7. Individual members may not participate in more than one Committee.

Guidelines for Committees

- Each Chair describes or updates annually in an A4 document the activities and goals of the committee, to be published on www.espid.org
- Each Chair sends an annual report of the activities of the committee, at least two months before the AGM to the ESPID Board, thus enabling the distribution of the report to the members of ESPID.
- Each committee assembles during the ESPID Meeting and in between meetings, and uses as many communications as deemed necessary by the Chair for the functioning of the committee.
- The Chair of each committee is invited to join the ESPID Board for the annual autumn Board Meeting via Skype.
- The Chair and the committee members will meet the ESPID Board during the regular Board Meeting prior to the annual meeting. An agenda containing specific questions or issues will be sent to the Board at least one month before the meeting.
- The Chair of the Committee will be given the opportunity to briefly discuss their committee's accomplishments of the past year during the AGM