

ESPID Small Grant Award Application Guidelines

The following guidelines will assist with you when completing your application form for the Small Grant Award.

Please read the eligibility and assessment criteria closely which can be found on the ESPID website under awards, and make sure that you demonstrate clearly how you meet these criteria. We suggest you compose the text for your application in word processing software (e.g. MS Word) and then copy/paste into the PDF template into the boxes provided. Please note there is a maximum number of characters permitted in each text box (indicated on the form) – this includes spaces. For any enquiries please contact admin@espid.org

Abstract

Maximum-1000 characters

- Introduction
- Aim(s)
- Materials and Methods
- Expected Results
- Significance of Results

SECTION 1. Research study description

Background and rationale of the research study

Maximum 2000 characters

- What is already known about this subject?
- What is/are the research gap(s) and unmet clinical need(s)
- How will your study address these gaps?
- Tip: keep it simple – describe a “story”

Aims/ Objectives/hypothesis of the research

Maximum 1000 characters

- What is/are your specific research question(s)?
- What is the overall Objective and Specific Aims of the study?
- What is your Research Hypothesis?

Significance/ Impact and innovation

Maximum 1000 characters

- How is your study original? Is it a new question? Are you using innovative techniques?
- What is the clinical impact for the pediatric infectious diseases community – consider both the location(s) of the study and potential for broader impact
- Who will use the information generated in this study and how? Is it a pilot for a larger future study? Consider all possible end-user groups, including clinicians, other researchers, the public, policy makers, etc.

SECTION 2 Research Study Methodology

Maximum 7000 characters

The specific role of the applicant must be highlighted throughout this section – what will you do yourself and what is to be done by others in the research team?

Consider the following points, which may or may not be applicable depending on your area of proposed study

- Specify any relevant and/or unfamiliar definitions
- What is the study type?
- Are there any issues around consent and ethics?
- Clinical studies: include description of recruitment methods, study procedures to be performed to participants
- Specify any laboratory methods
- Statistical aspects:
 - Sample size calculation: Explain how the sample number will be reached during the award period
 - Data analysis plan
- What are the potential risks/challenges of your project and what are your mitigating strategies? i.e. how might it go wrong and what strategies do you have in place if this happens?

SECTION 3: Costs

Applicants should provide clear details in a table as to how ESPID funds are being used and also a summary of funds from elsewhere being used to fund, the entirety of the project, including both salary and non-salary costs.

- Applicant's activities
- Collaborating Institutions
 - Home Institution
 - Host Institution
- Availability of resources/equipment
- Research costs

SECTION 4. References

Maximum 4000 characters

Please insert reference which will support your application

SECTION 5. Type of Application

Please indicate which type of Small Grant Award application this is from the two options:

1. Project has never received funding from ESPID
2. Reapplication for further funding for the same project

If this is a reapplication for further funding (option 2), please make sure that you include the following with your new application and upload as separate documents:

1. Progress report
2. Original application

SECTION 6. Signed Declaration

Declaration: "We declare that the work proposed here seeks to address a new research question for us. We do not have alternative sources of funding to undertake this work and unless we are successful in this application, the work will therefore not go ahead unless we subsequently raise alternative external funding from elsewhere. We confirm that no monies received from ESPID for this project will be used for any overhead charges or infrastructural costs made by hosting institution or institutions".

Signature required:

Please upload each signature as an image to confirm your declaration.

Your application is now ready to upload for consideration.

Once your application form is completed we ask that you then submit this for consideration. Your CV is also required and should be uploaded as a separate file.

SECTION 5. CV of the applicant

Please ensure your CV consists of the following information:

- Family name, forenames and initials, titles (Dr. etc)
- Current position and dates, clarifying nature of work and/or training being undertaken
- Corresponding and work addresses, telephone numbers, email address
- Date of birth
- Date (month, year) of medical qualification, or highest degree/qualification if non-medic
- Nationality
- Academic history: List all educational institutions/universities attended after secondary school - include dates of attendance, field of study, degrees and diplomas with dates awarded and grades if appropriate
- Clinical training and other occupational experience – give dates, details of post title, location and grade
- Details of any publications (citing full reference details), presentations at meetings (give name, location and date of meeting, title of presentation, names of authors and whether oral or poster), prizes and distinctions (full details, including both undergraduate and post graduate awards)
- Synopsis of future career hopes, plans and intentions – with an explanation where the ESPID Small Grant Award fits into these
- Signature and date of submission

Tips: Give emphasis to the following tasks:

- interest and experience in pediatric infectious diseases
- previous work (clinical and research in PID)
- publications
- collaborative work in PI